

Minutes of the MGSPA Meeting 16th May 2016

Present: Sarah Hudson (Chairman) , Debby Fenton (Vice- Chairman) , Roger Berry (Treasurer), Mark Tomkins (Headmaster), Stephanie Ritchie, David Fenton, Michael Hall, Steve Batchelor, Paul Tassell, Tom Lindsey (Headboy) and Pauline Coppard.

1. Apologies for absence.

Karen Shaw, Emma Foreman and Joshua Gray.

2. Minutes of the last meeting (Monday 11th April 2016)

The minutes of the last meeting held on 11th April 2016 were agreed as a correct and true record.

3. Matters arising .

Gazebo: Paul will borrow 6 Gazebos from his school (Gadshill) for the summer fete. If the PA like them and feel they will serve purpose the MGSPA will then consider buying new PA ones.

Walkie -talkies: Paul has obtained prices

Licenced radios (£75 per 5 years) and a range of 25km!

£125 per pair (Mitex)

Unlicenced radios - 16 channels and 10km range in open space.

£130 for 4 (Motorola)

The committee agreed to purchase 2 sets of Motorola radios at a cost of £260. (Paul)

4. Treasurer's report.

Roger distributed his latest report:

Taking into account the reserve policy (£5,500) , floats, outstanding cheques and potential funding commitments, the PA has **£18,346.67** available to distribute.

5. Easy Fundraising

EFR has raised £3223.74 so far, with 6 parents from year 6 Open evening signing up. PATH is currently being run down and the 100 club will begin in the autumn.

6. Charity Golf Day 14th May 2016.

It was a successful and enjoyable day with complimentary feedback. A fantastic £1057.18 (Raffle £158.40. Auction £705, Ticket sells £193.78) was raised on the day.

7. Summer Fete 18th June 2016.

All going to plan.

There are 8 (@£20) stalls booked.

There will be a Mini (From Arden Mini) that will be stuffed full of balls -" guess the number of balls in the car". To include some football shaped balloons.

Sekisui Diagnostics has sponsored £50 to buy prizes for the assault course.

Roger will purchase the medals this week.

Sarah has procured a Coconut Shy and bought 100 coconuts (@80p) from Sainsbury. Sainsburys in turn have donated a £20 gift voucher. There will be a Wine/water stall - need empty wine bottles. The Pimms Hamper is coming together . There are 20 year 6 boys signed up to the Tug of War (7 new parents have also offered help). Sarah will research the price to hire toilets. Non uniform day June 10th - Parentmail needs to be updated and sent to Sandy . Cake and plant donations due on June 17th.

8. Summer Ball 9th July 2016.

The two schools have now sold 104 tickets. Mr Turrell has agreed to be toastmaster. The subcommittee has had a tasting with the caterers. Need to finalize music and caretaker cover. All costs/profits will be split equally between the two schools. Costs per head need to be verified(Pauline). Roger will need bank details of caterers , band etc in order to make payments on-line within the appropriate time frames.

9. Fireworks event Nov 2016.

It was agreed to buy the same fireworks package as 2015.(Paul) Potential firing team : Paul, Roger, Ian Foreman, John and Kieron Hoadly, John Lynch, Leon Date and Martin Mead. Paul will ask if anyone is interested in doing the training course e.g. Kieron Hoadly.

10. Any Other Business -

- i) Debby and David have transferred the majority of the PA equipment to the school cupboard. However still need fridge / freezer storage - options available are:
to use freezer and fridge space in the refectory kitchen. (Sarah to e-mail Sandra at Independent catering.)
the PA could purchase their own fridge and freezer.
 - ii) In the event that Debby and David no longer have a pupil in the school from September - all information (logos , event provisions etc) will need to be collated and up loaded to drop-box. (Debby)
 - iii) The PA will be required to do refreshments at the following events:

20th June 2016	Summer concert/ art display	Tea/ coffee/ scones
5th July 2016	Year 10 Parent Evening	Tea/ coffee/ uniform shop
7th July 2016	New Year 7 induction day	Tea/Coffee/cakes/uniform shop.
- All members to inform availability to help to Sarah.
- iv) Parentmail - all committee members need to cc Sarah - in order to reduce the number of MGSPA Parentmails being sent .
 - v) New Facebook page - have 151 "likes". Events etc will be uploaded to the page to show parents what's going/ gone on. Photos (un-named) can be included.

11. Date of next meeting Monday June 13th 2016.

