

## Minutes of MGSPA Meeting 11th July 2016

**Present:** Sarah Hudson ( Chairman) , Debby Fenton (Vice- Chairman) , Roger Berry (Treasurer), Mark Tomkins (Headmaster), Stephanie Ritchie, David Fenton, Michael Hall, Steve Batchelor, Paul Tassell, Tom Lindsey (Headboy)and Josh Gray.

**1. Apologies for absence.**

Karen Shaw, Emma Foreman and Pauline Coppard.

**2. Minutes of the last meeting (Monday 13th June 2016)**

The minutes of the last meeting on Monday 13th June 2016 were agreed as a correct and true record.

**3. Matters arising .**

There were no matters arising.

**4. Treasurer's report.**

Roger distributed his latest report pertinent points being:

Current funds held £32,157.99, taking into account outstanding PATH cheques (£290), floats (£150) and reserve policy (£5,500) , there is £26,217.99 available for distribution. Bids and funding commitments brings the total down to £22,663.42 (net) available.

It was agreed to purchase two 3x3m Gazebos @ £149 (1xYellow & 1xBlue) and two 3x6m Gazebos @ £299(1xYellow & 1xBlue) for use at PA events. ( Paul Tassell).

A fire retardant material will be required to line the roof above the BBQ to prevent staining.

**5. Report on Summer Fete 18th June 2016.**

A total of £800 was made , however the day was a successful community event. It was suggested there was not enough advertising to attract more neighbours from around the school. There were not enough referees to help throughout the day . The prefects help was excellent.

**6. Summer Ball 9th July 2016.**

This was an excellent evening with lots of positive feedback.

Suggestions to "improve" the smooth running of the event in the future:

Chairs need to be cleared from the Quad in advance.

A member from the sound team needs to be present throughout the evening.

Advertising needs to be clear on what is on offer e.g Stage 3 being a professional band.

Communication between sub-committee and committee needs to be better.

**Thanks** was extended to all helpers and caretakers.

**7. Funding and Bids :**

**Courtyard garden area refurbishment** - It was agreed to investigate the time/costs involved in tidying the ponds and greenhouses in the courtyard. ( Sarah to get quote)

**New Minibus** - There is a lighter mini-bus available (which more people would be able to drive) which would be a benefit to the school . Monies needed from the PA to help fund this would be ~ £20,000.

The committee agreed in principle to help with the purchase. (Heather Cooke will get a quote)

**CCF Uniform and DOE** -bids need to be reviewed by Mark before PA consideration.

**8. Fireworks event Nov 2016 : Fireworks Purchase update.**

It was agreed to buy the equivalent firework package as the 2015 event (Paul)

## 9. Any Other Business :

### i) Dates for events Academic Year 2016/17

- 12th Sept 2016 Committee Meeting
- 11th Oct 2016 Year 7 Welcome evening
- 17th Oct 2016 MGSPA AGM
- 5th Nov 2016 Fireworks event
- 3rd Dec 2016 Lille Coach Shopping Trip ( Paul to Price)
- 8th Dec 2016 Christmas shopping evening at MGS
- 12th Dec 2016 Wreath-making
- 3rd Feb 2017 Quiz evening

ii) **Second-hand uniform** shop has made £1,500 since October 2015.

iii) It was agreed to provide **magnetic calendars** to the Year 7s as in previous years.

iv) Going forward the PA **needs new** committee members . Suggested the MGSPA becomes MGSPTFA which would require a change to the constitution.

v) External **Lighting** in the Quad would be beneficial ( **Mark to investigate**)

vi) To decrease number of PA **parentmails** going out - all need to be sent via Sarah . It was also suggested one PA Parentmail goes out every 2 or 3 weeks instead of "as and when" needed.

vii) **Golf day** 2016 date needs to be set.

**10. Date of next meeting Monday 12th Sept 2016.**