

Minutes of the MGSPA Meeting 11th April 2016

Present: Sarah Hudson (Chairman) , Debby Fenton (Vice- Chairman) , Roger Berry (Treasurer), Stephanie Ritchie, David Fenton, Michael Hall, Steve Batchelor and Pauline Coppard.

1. Apologies for Absence

Karen Shaw, Paul Tassell, Mark Tomkins and Emma Foreman.

2. Minutes of the last meeting (Monday 14th March 2016)

The minutes of the last meeting held on 14th March 2016 were agreed as a correct and true record.

3. Matters arising .

Gazebo and walkie -talkie purchase .

Await alternative prices for 8-10 two-way radios and gazebos. **Paul**

4. Treasurer's report.

Roger distributed his latest report : Taking into account the reserve policy (£5,500), floats , outstanding cheques and potential funding commitments , the PA has 16,948.55 available .

Treasurer's agenda items:

1. *We previously agreed to add Mr Mark Tomkins (Headmaster) to the signatories on the MGSPA bank accounts. Roger Berry has written (on 25/2/2016) to Lloyds seeking form to add signatory. Forms now to hand. Once MT added to main bank account we can register MT for online banking.*
2. *St John Ambulance cover booking for Summer Fete 2016 is confirmed with SJA against quote £154.56 (inc VAT). Fireworks event attendance request acknowledged by SJA and quote awaited.*
3. *It has been resolved to purchase 2 replacement gazebos and initial indicative costs £550 (inc VAT) each. But Paul T researching alternative sources/cost.*
4. *The PA is considering purchase of 8-10 (in number) two-way radios – essential for safe running of Fireworks; Summer Fete; and other activities. Paul T has agreed to also research the costs of these.*

In response to item 1:

To add Mark Tomkins as a signatory to the MGSPA bank accounts a resolution form needed to be completed. This was resolved by the trustees that Mark Tomkins shall be added as a signatory to the Lloyds Bank account and a resolution on the bank's form shall be signed by Roger Berry and witnessed by Sarah Hudson.

Roger has also spoken to the bank again re the paying in of cheques when the acronym MGSPA is used instead of the full name. Roger will need to sign a " 3rd Party indemnity form for Lloyds bank to be able to do this. The committee agreed.

5. Easy Fundraising and PATH

EFR now has 291 supporters . The total amount raised now stands at £3070.

PATH. Await update from Lisa.

11 numbers have been sold for the 100 club - Sarah gave Roger a cheque for £90.

6. Charity Golf Day 14th May 2016.

Flyers have been sent to parents advertising the event.(Kings Hill Golf Club. For £60 (£50 cost to golf club & £10 to the PA) a head players will get a round of golf and a meal. There will also be a raffle of golf related prizes). Four teams have been booked so far.

There will be awards given to nearest the tee etc. Michael Hall checked the cost for the DT dept to make the awards - unfortunately the cost is prohibitive therefore the PA will purchase the trophies.

7. Summer fete 18th June 2016.

Roger has booked the SJA .

It is Father's Day on the 19th June therefore one year group will be asked to donate gifts (on non-uniform day) and a gift stall will be set up.

It was agreed to raffle a Pimms Basket on the day (Sarah)

Paul obtained prices for Zorb -will investigate website <http://lowergrangefarm.co.uk/spage-activities-zorbing.html> (Football Subcommittee)

8. Summer Ball 9th July 2016.

The Subcommittee are meeting 14th April.

MGS have sold 80 tickets but MGS have only sold 37. Need confirmation of numbers from Denise and will also offer tickets to the Old Maidstonians (Sarah).

9. Fireworks event Nov 2016

Await response from St Johns Ambulance re cover.

10. Volunteers for 18th April 2016 4-7.30pm

The PA to provide a cafe and uniform shop. (2 Urns , tables and chairs and 2nd Hand uniform)

Debby will check with Sandy numbers attending.

Set up - Debby and Sarah During event Steph and Roger.

More help needed - ask for prefects (Sarah)

11. Any Other Business.

Sarah gave Roger a cheque for £51 from uniform shop.

Need to contact Afford awards for golf trophies and football medals.

12. Date of next meeting Monday 16th May 2016.