



Maidstone Grammar School Parents' Association

Barton Road, Maidstone, Kent, ME15 7BT

Tel: 01622 752101

MINUTES OF COMMITTEE MEETING
HELD ON MONDAY, 8TH JANUARY 2018 @ 7.30PM

Present: Sarah Hudson (Chairman), Roger Berry (Treasurer), Wendy Papagno (Secretary), Mark Tomkins, Clare Attridge, Steve Bachelor, Pauline Coppard, Michael Hall, Paul Tassell, Krystian Szwedziuk (School Captain) and Lex Delamere-Ayling (School Vice-Captain)

Apologies: Caroline May (Vice-Chairman), Jennie Creasy, Emma Foreman, Julie Griggs, Charlotte McClymont, Irene Santineer and Karen Shaw

Minutes of the last meeting (Monday, 13th November 2017)

All agreed that the Minutes of the last meeting were a correct and true account save for an adjustment to the money given for the wreath making evening.

Treasurer's Report

Roger ran through the report. The balance was just over £42K. After the Pavilion Project payment and other commitments there was a net available of £22K. Roger to set up a sub-account to move the Pavilion money into. As there was currently a healthy balance Roger suggested moving another £5K to the Pavilion project now while it was available. This was unanimously agreed with a show of hands.

Microphones Bid

This was actually EUR7,000 (approx. £4,500) and not £7,000 as previously asked. This has been held for discussion with Dave on his return from parental leave on 18th January.

PE Department Bid

A bid for a sign-written gazebo at £530 had been received from the PE Department. Mark to ask Paul to clarify that this is with sides etc and the quality before purchase.

Bank Reconciliation

Roger ran through points on the Bank Rec. There was a small loss on the Wreath Making event due to bad weather and the date having to be moved. In the past this event had been a great success raising lots of money so it was unfortunate this year but couldn't be helped.

Mark questioned who audits our accounts. Roger said that we don't turnover enough to require this. Perhaps in future Mark and Roger can discuss this and ask John (ex-accountant friend/governor of the school)

Bruges Trip

One person's daughter was ill and therefore the adult and daughter were unable to make the Bruges trip. They had contacted Paul and asked if their tickets could be re-sold but unfortunately it was too close to the date. Paul proposed that as a gesture of goodwill we refund half of the cost of the two tickets i.e. £35. All agreed.

Upcoming Events

Quiz Night – Friday, 2nd February

Darts Evening – Friday, 9th March

Spring Fair – Saturday, 17th March with Guinness Tent

Caroline would email everyone and ask for their availability to help at these events.

AOB

As we didn't get to arrange a Christmas meal, Sarah suggested a Curling Night out as a team building event rather than a sit down meal. To be discussed at next meeting.

Date of Next Meeting

The next meeting will be held on Monday, 5th February 2018