

## MINUTES OF COMMITTEE MEETING HELD ON MONDAY, 13<sup>TH</sup> NOVEMBER 2017 @ 7.30PM

Present: Sarah Hudson (Chairman), Caroline May (Vice-Chairman), Roger Berry (Treasurer), Wendy Papagno (Secretary), Pauline Coppard, Paul Tassell, Clare Attridge, Michael Hall, Julie Griggs, Jennie Creasy, Charlotte McClymont, Emma Foreman and Irene Santineer

Apologies: Mark Tomkins, Steve Bachelor and Karen Shaw

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### Minutes of the last meeting (Monday, 16<sup>th</sup> October 2017)

All agreed that the Minutes of the last meeting were a correct and true account.

### Treasurer's Report

Roger ran through the report. The balance was looking healthy after the firework event. After adjustments and commitments to Race Night and World Challenge to be discussed later) there was over £19K.

### Feedback from Fireworks Night

There was a discussion on the spreadsheet Roger had produced comparing this year's event with last year's on as much of a like for like basis as possible. We were down £3,317.35 overall but the feeling was with the bad weather over £9,000 was still a good profit. It was very much in line with 2015. Paul said that he had spoken to the firework company and we would be credited back for those that didn't go off.

Sarah read out Karen's feedback from the night. There was a discussion around the logistics of the night and communication with the sound and light team etc.

The food vendor waste had filled up our bins and they should be asked to dispose of their own rubbish in future.

There was a discussion around who should get the profit from the selling of the glow sticks etc. Peter was the only boy who was present on both days although he had provided names of others that had helped sell on the Saturday evening. After a lengthy discussion it was agreed that Peter should get £200 and the rest of the money would go to World Challenge Amenities Fund for them to find out who else took part in the event.

### Upcoming Events

***School of Rock – 29<sup>th</sup> November to 2<sup>nd</sup> December:*** Discussion over helpers at this event. Caroline to email all listed helpers after the meeting to try and arrange cover for all nights.

***Race Night – Friday, 8<sup>th</sup> December:*** approx. 40 people attending this event. There was a discussion on how to set up the room and Clare would email the guy who is running the event to ask for his advice. Caroline to include this event on her email asking for help. Clare and Wendy were already helping at this event.

***Bruges Trip – Saturday, 9<sup>th</sup> December:*** there were only 4 spaces available on this trip and we were now taking two coaches as Paul had managed to secure two return crossings albeit at slightly different times to each other. There would be approx. 3½ - 3¾ hours in Bruges. Charlotte asked that this be emailed to those attending as the original flyer stated 5 hours in Bruges. Paul was sending an itinerary out tomorrow and would include this.

***Christmas Wreath Making – Monday, 11<sup>th</sup> December:*** the Parentmail was going out about this tomorrow. Pauline was happy to run the evening again and Jennie had offered to help in collecting the greenery. Pauline had sold 10 tickets so far. Caroline, Emma, Julie and Charlotte had offered to help with this and Charlotte offered to be in charge of the raffle on the night. Roger to transfer £300 to Pauline to cover initial outlay.

#### Future Events

***Quiz Night – Friday, 2<sup>nd</sup> February***  
***Darts Evening – Friday, 9<sup>th</sup> March***  
***Spring Fair – Saturday, 17<sup>th</sup> March***

Easy Fundraising: with Black Friday coming up on 24<sup>th</sup> November we would push this.

100 Club: a reminder went out recently. We currently have 58 members.

#### Bid from Arts Department for Radio Mics

Mark supports the bid for £7,000 for new radio mics.

Apparently we bought some in the past and they now want to replace some of the other older ones with more of these new ones. Roger proposes that the school pay for them first and then we pay them so that we don't have to pay the VAT.

Paul is in charge of sound and light at his school and queried the cost as his school use mics that they have paid £350 each for and not this sum. Agreed that Paul would discuss this bid with Mrs Brooks and feedback to the meeting. In the meantime they could hire mics for the forthcoming show from a company very close to the school and this would save us being pushed into a corner. Paul would provide them with details.

At the recent Ladies Night Sarah had attended at the Freemasons they had raised £750 and she would get a cheque for this soon.

#### AOB

Michael said that the caretakers have mentioned that they don't always get notified when we have an event on and could we please try and make sure we communicated with them too.

Sarah proposed spending some money on furniture for the 6<sup>th</sup> Form Common Room. Others agreed with this. There was then a discussion about the type of furniture for the room. Sarah had researched some ideas and suggested possibly modular seating so that it could be moved around. Further research to be done but a show of hands carried the proposal.

It was suggested that one of the charity days could raise money for the furniture.

Irene said that in her school there was a pool table and the children paid money to use this. They were making approx. £500 per month from this. Sarah to speak to Mark again about the possibility of one in the 6<sup>th</sup> Form Common Room.

#### Date of Next Meeting

There is no meeting in December and the next meeting will be held on Monday, 8<sup>th</sup> January 2017