

Minutes of MGSPA Meeting 13th June 2016

Present: Sarah Hudson (Chairman) , Debby Fenton (Vice- Chairman) , Roger Berry (Treasurer), Karen Shaw, Stephanie Ritchie, David Fenton, Michael Hall, Steve Batchelor, Paul Tassell, Tom Lindsey (Headboy) and Joshua Gray.

1. Apologies for absence.

Emma Foreman, Pauline Coppard and Mark Tomkins.

2. Minutes of the last meeting (Monday 16th May 2016).

The minutes of the last meeting held on 16th May 2016 were agreed as a correct and true record.

3. Matters arising .

Paul Tassell has purchased the 2-way radios at a cost of £105 +VAT per set.

Roger is to reimburse the £252 cost incurred.

The radios are to be charged ready for use at the summer fete.

4. Treasurer's report.

Roger distributed his latest report (see e-mail sent 13th June for full report).

"Taking into account the reserve policy (£5,500) , floats, outstanding cheques and potential funding commitments, the PA has **£20,451.34** available to distribute"

The PA has purchased a chest freezer £223.99.

Sarah and Karen met with Dave Martin who is purchasing the microphones/headsets at a cost of £2,400 (original estimate £3,000)for use at the concert 20th June.

See also 2 -way radio information in Matters arising.

The PA is borrowing 6 gazebos from Gadshill school to trial at the summer fete before committing to buy new gazebos for MGSPA.

5. Easy Fundraising and PATH.

EFR now has 298 supporters and has raised £3286.58 so far.

6. Summer Fete 18th June 2016.

The inflatable assault course cost £630 to be paid on Saturday.

SJA will cover from 9.30am at a cost of £154.56 (will send an invoice after the event)

Paul will bring 6 gazebos (from Gadshill school) , the old PA gazebos will be a back up and any **committee members** who have gazebos to bring in too.

PA stalls : Tombola, Cakes, Beer tent , Coconut shy, Fathers' day gifts & hopefully plant stall. There will also be the BBQ, the assault course , a hamper raffle, number of balls in a Mini, wine/water guessing and Tug of War.

There are 8 external stalls.

Members and volunteers to arrive 8am onwards (preferably by 9am). Report to Karen Shaw . **Michael Hall** will unlock the school. (Pavillion Key!!)

Paul Tassell will bring the fridge to MGS on Thursday morning - to enable enough time to cool.

Beer and Pimms will be served in plastic tumblers.

Roger needs to know the number of teams entered (**Karen to ask Adam Terrell**).

Medals have been purchased.

Karen Shaw (Lead) wanted it noted that she thought it was a poor decision to confuse the donation day message with an appeal for the Salvation Army. Unfortunately it will have a financial impact on the event. Last year the PA took over £500 on the door to cover those that did not give a donation. This was put toward the cost of the assault course, which we knew was unlikely to break even. Last year we also received over 400 physical donations that we raffled at an equivalent profit of £1 an item. Therefore the door money and raffle donations contributed an estimated £900 to the event. This year we took £800 on the door and only 240 physical donations. So clearly there were a lot of students paying to wear non-uniform, although this money was not differentiated from the rest. We have been advised that £500 of the door money will be going to the Salvation Army, leaving us only £300 to cover donations that were not made. Total estimated profit of £540, (assuming we do receive the £300). The estimated effect of this decision is therefore £360 in loss profit to this event. If all the door money goes to the Salvation Army it would be a projected loss of £660. Clearly we would like to have been involved in this decision. A lot of detailed planning and hard work goes into these events and it is disappointing when the school does not choose to consult and take on board experienced event planner views. A suggestion was made to move the fete to the **beginning of July** next year.

7. Summer Ball 9th July 2016.

119 tickets have been sold (including the 3 free tickets for Mark Tomkins, a MGGs rep and Neil Turrell). A Parentmail reminding parents to support the event and raffle was sent June 10th.

8. Volunteers for :

20th June Summer concert and Art exhibition. **Debby, Sarah, Michael & Roger.**

5th July Year 10 Parent evening. **Debby, Sarah and 4 prefects.**

7th July New Year 7 Induction Day (3pm). **Sarah , Steph and at least 6 prefects.**

Debby to do events form.

9. Any Other Business .

Sarah has put links on the PA facebook page links to Myaviva (who award monies to community projects) and Book tokens (to support the school library) .Also the info has been distributed by Parentmail.

10. Date of next meeting Monday 11th July 2016. NB **Change of Date**