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M Tomkins BSc NPQH
Headmaster

Dear Parents and Carers

30th January 2020

This note is just a reminder about **Insight**.

- **Parent Portal (Insight):** This is our parental portal into the data we hold in school about your son/daughter. From here, you can find:

Subject Reports and Grades
Attendance History
Behaviour Information
Exam Timetables
Normal Timetables
Homework Timetables/Information



As well as checking the information we hold on your child, as you will be aware, we use it for the on-line booking of Parents' Evenings and the release of all assessment information and school reports. If you are not registered on Insight, you will not standardly receive this important information.

You will receive one account per household for all your children at MGS.

For information on how to register for Insight, please visit the respective link under the Community and then Parents area on the school web site. For Insight, download the application form and send it in to school marked up "for the attention of the IT Office".

Insight: <http://www.mgs.kent.sch.uk/community/parents/portal-help/>

Thank you.



R J Ferguson
Deputy Headteacher