



Donation and Gift Aid Declaration Form

Title _____ Initials _____ Surname _____

Address _____ Postcode _____

Tel _____ Email _____

Please tick as appropriate:

I would like to make a regular monthly/quarterly/annual* donation of £
(*please delete as necessary)

I would like to make a one-off donation of £.....

We will send you Maidstone Grammar School Development Fund's bank details and your unique reference code to enable you to donate through online banking or to set up a standing order. If you wish to donate by cheque, please make the cheque payable to Maidstone Grammar School Development Fund.

I would like my donation to remain anonymous



Boost your donation by 25p of Gift Aid for every £1 you donate

Yes, I am a UK taxpayer and would like you to claim Gift Aid on my donation

No, I am not a UK taxpayer *(We're sorry but we can't claim Gift Aid on your donation)*

Please treat all qualifying gifts of money made today and in the future as Gift Aid donations

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCS) that I donate to will reclaim on my gifts for that tax year. I would like Maidstone Grammar School Development Fund to reclaim on my gifts for that tax year. I understand the charity will reclaim 25p of tax on every £1 that I give. I understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations, it is my responsibility to pay any difference to HMRC (HM Revenue & Customs).

Please note that if you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

I will notify MGS Development Fund if I no longer pay sufficient tax on income or capital gains, or I change my name or home address, or wish to cancel this Gift Aid declaration.

All data provided to the Development Fund is treated in accordance with the General Data Protection Regulation (GDPR) and Data Protection Act 2018 (DPA 2018). MGS Development Fund is registered with the Information Commissioner's Office. Registration Number: ZA150763. Maidstone Grammar School's bursary deals with the Fund's finances but your information will only be shared with bursary staff to facilitate the aims of the Development Fund. Your contact information will be kept on record but any bank details will be destroyed if you cease to donate. This declaration must be kept for at least 6 years after the end of the financial year in which your last donation was made.

Signed _____ Date _____

Please return to: Maidstone Grammar School Development Fund, Maidstone Grammar School, Barton Road, Maidstone, Kent ME15 7BT or email to developmentoffice@mgs.kent.sch.uk