

MINUTES OF COMMITTEE MEETING HELD ON MONDAY, 6TH MARCH 2017 @ 7.30PM

Present: Sarah Hudson (Chairman), Caroline May (Vice-Chairman), Roger Berry (Treasurer), Wendy Papagno (Secretary), Stephanie Ritchie, Steve Batchelor, Irene Santineer, Clare Attwell, Michael Hall, Pauline Coppard, Julie Griggs and Karen Shaw

Apologies: Mark Tomkins (Headmaster), Emma Foreman and Paul Tassell

Minutes of the last meeting (Monday, 9th January 2017)

All agreed that the Minutes of the last meeting were a correct and true account.

Matters arising: Lighting for the quad and Lapel Badges

These were being paid for in full by the school and therefore no contribution was required from the PA.

Treasurer's Report

Roger distributed his latest. Points discussed at the meeting:

- The three outstanding cheques mentioned will be 2 years from the date of issue in May and so RB proposes writing them off at this point.
- The quad lighting figure could now be discounted as this wasn't needed giving a balance of £25,017.80 available for distribution.
- RB asked if anyone had any questions about anything on his report. There were no questions raised by the Committee.

Feedback

- Quiz night: food was good, more relaxed than before.
- Rock Gig: poor attendance
- Jam Tribute Night: very positive comments from people as they left. Well attended. Good night had by all. SH's guestimate of profit is £550.
- Easyfundraising: we now have 320 members and a total raised so far of £4,213.73.
- 100 Club: SH has emailed anyone who's annual membership has expired and they have renewed. 77 numbers have been sold giving a profit for the year of £800.

Upcoming Events

- Year 13 Parents Evening – Wednesday, 8th March – SH asked if anyone could run this as it was her son's birthday. CM said she would ask about childcare and run it on her own. It wasn't a busy evening as they have fewer subjects.

- Mother's Day Flower Shop – Friday, 24th March: a local garden centre has agreed to supply potted primroses for the school to sell. The garden centre suggested selling them for £1.60 with us receiving a third of the price. SH suggested selling for £2.00 to get a greater profit for both. They were provided on a sale and return basis. There would be a table by the gate as the children left school at 3.30pm. CM said she was happy to help with this.
- Easter Draw – Wednesday, 26th April: the draw would take place at 11.00am. Tickets were ready to go out with labels asking for the children to sell them to family and friends. SH had secured some good prizes, namely 2 x tickets to the FA Cup Final, Amazon and iTunes vouchers and kids' passes to theme parks.
- Golf Day – Saturday, 29th April: SH has donations for prizes i.e. foot golf and adventure golf.
- Snooker Night – Thursday, 25th May: SH had sold 60 tickets in addition to the 6 frames totalling £2,700 which covered the cost. She felt further tickets would sell as she had been receiving enquiries. EF and PC doing food on the night.
- Fireworks – Saturday, 4th November: SH said that the heras fencing erected for the new development works would still be in place and there was discussion about where would be the best place to put the food vendors.

There was discussion around siting the food vendors in the main car park and using the main entrance for people to come in. It was agreed that SH would speak to the contractors and explain the situation first before we made a decision to re-site as the contractors may be able to re-configure the fencing for the day.

- Christmas Fayre – Saturday, 2nd December: SH said that we needed to sort out a sub-committee to organise this event. KS said she was happy to help if SH would lead. There followed a discussion about how we want this to work. Suggestion having it in the main car park from 2pm to 5pm, Christmas tree vendor to take orders, some wreaths made to sell, hot food vendors, ice rink. The thinking was wooden huts selling gifts and food like some of the other Christmas markets. SH to enquire about the cost of the 12m x 12m rink.
- ABBA Chic Tribute Night – Friday, 30th June: following the success of the Jam Tribute Night it was suggested we organise another. ABBA seemed a popular choice and the cost was £600. Discussion around a finger buffet or fish and chips again with the cost remaining at £15. KS asked if they came recommended and SH said she had watched them on YouTube. MT was keen on another night but suggested SH should get help arranging these events and not try and do it all herself. CA, IS and WP to help arrange this event.

Any Other Business

MH asked everyone to be aware of drinks in black sacks on the new floor in the hall. There was lots of liquid on it after the Jam Tribute Night. He also reported that the band were very pleased with the venue and did other covers. They would happily come back again.

Sarah asked if anyone would like to take over the Second Hand Uniform Shop. This is open on a Saturday once every other month. As SR would soon be leaving the Committee SH was

looking for new people. PC asked JG if she would be interested in helping with this. She said she would let them know.

Date of next meeting: Monday, 24th April 2017 at 7.30pm