

MGS PA Meeting Monday 12th November 2018

1. Present – Sarah Hudson (Chair), Steve Batchelor (Treasurer) Charlotte McClymont (Secretary), Mark Tomkins (Head Master), Paul Tassell, Julie Griggs, Kelly Harwood, Sherry Scott, Jacqueline Bell, Pauline Coppard, Joanna Jackson, Heather Liveston, Jennie Creasy, Michael Hall, Sarah Hudson, Emma Foreman
2. Apologies for absence – Karen, Caroline, Helen, Geoff, Irene and Maria

Item	Purpose	What	Who?	When?
Minutes of the last meeting (Monday 15 th October 2018)	Constitutional	Agreed	All	
Parent Survey	Parental opinion	Paul struggling to find time to complete this task so agreed to delay to new year	Paul	By Feb 2019
Treasurer's Report	Information	Steve advised £18, 187.84 after committed expenditure. Accounts need auditing. Steve to approach John	Steve	Asap
Headmaster's Report	Information	Thanked PA for funds raised from fireworks. Library project starting May 2019. Mark will approach PA at a later date for a contribution towards this.	Mark	At a future meeting
Firework feedback	Discussion and future consideration	Well Done to All involved. Smoothest one yet! Half hour opening eased congestion at the gate Parental feedback has been positive Noted that other events had problems so this may make ours busier next year. Steve reported that the counting at the fireworks was 100% correct Snagging – large burger van charged £250 but we had to give him back £150 due to the large number of students attending to help. Sarah will negotiate a deal next time. Fairground didn't generate enough money so won't repeat next year.	Paul	2019

		<p>Parking Mote Park did not have staff to charge for parking. Suggestion that next year we don't mention parking. Minor injuries on the evening. 5 people foreign objects into eyes. Also some children throwing objects into the crowd. Paul considering moving display back slightly next year. Unusually high winds so risk assessments worked as well as they could. St Johns – Paul said they did their job well so he plans to book them early to guarantee attendance next year – 2nd November 2019. Glow sticks – the necklaces were too short for people heads. Paul getting a refund</p>		
Panto Refreshments	Planning	<p>6-8th December 6pm to set up and help at interval 6th Steph, Sherry, Caroline 7th Jen, Caroline, Sarah 8th Char, Emma and Ian</p>	All helpers	Dec 2018
Brugges	Planning	Paul has finished all prep, parking on courts, Michael opening gates	Paul	December
Wreath Making 10 th Dec	Planning	<p>1 slip returned so far but Pauline has more interested. Char to get 3 decent prizes and do raffle. Emma, Sherry, Jacqueline and Kelly</p>	Pauline	December
Joint Barn Dance MGGs 26 th Jan	Planning	No tickets sold yet but early days.	All	January
Quiz	Planning	Kelly designing poster and will cost £12 adults and £6 students to include a ploughman's dinner	Kelly	Asap
Spring Fayre	Planning	<p>A student has approached Sarah with a fundraising idea. Sarah to email Denise to arrange to meet Mark and House Captains</p>	All	March
Hundred Club	Fundraising	47 takers at the moment	Caroline	Ongoing
Other Business	Fundraising	<ul style="list-style-type: none"> • Sarah has applied to Kent Police Property Fund for money towards the library project. • Aviva has 4400 votes so we would like more. One group has over 10,000 votes • Mark wants to trial a bootfair and suggested PA employ 6th formers to come and clear up afterwards 		

		<ul style="list-style-type: none"> PE dept have asked for a coffee machine for pavilion. Mark would need to be approached first 		
Christmas Meal Monday 17 th December	Fun!	Wateringbury Hotel. Sarah to arrange	Sarah	ASAP

Date of next meeting Monday 14th January 2019