

Maidstone Grammar School

PROVIDER ACCESS POLICY

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997

Pupil Entitlement

All pupils in years 8 to 13 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

Management of Provider Access Requests

Procedure

A provider wishing to request access should contact Mrs Denise Friend, PA to the Headmaster, at the school. Telephone 01622 752101;
Email dfriend@mgs.kent.sch.uk

Opportunities for Access

A number of events, integrated into the school's careers programme, will offer providers an opportunity to come into school to speak to pupils and their parents and / or carers:

Annual University Fair (September)

- Year Groups 10, 11, 12 and 13, and parents
- In addition to universities, other organisations invited to attend include local colleges, gap year/volunteering organisations and training/apprenticeship providers

Careers/Employment Fair (March)

- Year groups (7-13)
- In addition to employers, other organisations invited to attend include local colleges, and training and apprenticeship providers

GCSE Options Evening (November)

- Year group: 8
- Local University Technical Colleges UTC(s) invited to attend

Post-16 Options Evening (November)

- Year group: 11
- Local colleges and Apprenticeship Providers invited to attend

UCAS/Higher Education Day (June)

- Year group: 12
- Apprenticeship options provided alongside university options for students

Assemblies (throughout year)

- Providers are welcome to visit the school at any time to give presentations about their education, employment or training offer during assemblies to relevant year groups

Lunchtime Lectures/Workshops (throughout year)

- Providers are welcome to visit the school at any time to give information about their provision to relevant year groups. Interested students are able to sign up to attend.

These events will be publicised to students and parents via the school's website, via Parent Mail, and through the daily bulletin,

Premises and Facilities

The school will make available appropriate spaces within the school to facilitate meetings and discussions between providers and students. The school will also make available audio-visual and other specialist equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the Careers Leader for MGS.

Providers are encouraged to leave a copy of their prospectus or other relevant course literature in the Careers Library. This is a section of the School Library and is managed by the School Librarian. The Careers Library is available to students at all times that the Library is open both during the school day and after school.

Review

This policy shall remain in force until the regulations bringing it into force are amended by the government. The specifics of the named individual in the policy and of the particular events in the school's careers programme should be reviewed annually and any changes submitted to Group A of the Governing Body for approval.

July 2018