

Careers Each Year

at

Maidstone Grammar School

In Year 7 you will

- Be shown the Careers Library in school where you can find information about careers and future education options
- Have careers lessons in PSHCE to help you find out about different career areas and qualification routes that might interest you in the future; think about the skills you are gaining from your school subjects which are relevant to different careers, and look at making decisions relating to career choices.
- Have careers related discussions in each of your school subjects to show you how the skills you gain in each subject is useful in developing your employability and which subjects may be useful for different careers. This may include presentations from external organisations
- Attend a careers fair in school so you can meet employers from a variety of businesses.
- Have the opportunity to speak to the school Careers Adviser if you have any questions about careers and education choices.

In Year 8 you will:

- Attend a Year 8 Careers Day, where you will take part in a number of different careers related lessons to help you get ideas about careers that might interest you, think about making decisions and choices, help develop your teamwork and employability skills and start thinking about working life as a young adult. You will meet the school Careers Adviser and external Careers Advisers from the CXK Service. You will also be shown how to use the careers software programme, *Fast Tomato*, to help you develop and research career ideas.
- Have careers lessons in PSHCE to help you start to develop your financial management skills, including budgeting and banking and learn about rights & responsibilities at work, discrimination and stereotyping.
- Have career related discussions in each of your school subjects to show you how the skills you gain in each subject is useful in developing your employability and which subjects may be useful for different careers. This may include presentations from external organisations
- Have information about GCSE option choices through a Yr8 Options Evening and GCSE subject talks in school.
- Attend a careers fair in school so you can meet employers from a variety of businesses.
- Have the opportunity to speak to the school Careers Adviser if you have any questions about careers and education choices.

In Year 9 you will:

- Have careers lessons in PSHCE which will focus on developing transferable skills; choosing a career; recognising what is important to you in a career and rights and responsibilities at work. You will look at Enterprise and Entrepreneurs and take part in a Dragons Den task. You will also do some work on developing your presentation skills. You will also be shown how to use the careers software programme, *Kudos*, to help you develop and research career ideas.
- Have career related discussions in each of your school subjects to show you how the skills you gain in each subject is useful in developing your employability and which subjects may be useful for different careers. This may include presentations from external organisations
- Attend a careers fair in school so you can meet employers from a variety of businesses.
- Have the opportunity to speak to the school Careers Adviser if you have any questions about careers and education choices.

In Year 10 you will:

- Have careers lessons in PSHCE which will help you learn about How the Economy Functions, Business & Enterprise, Personal Finance and Voluntary/charity work
- Have the opportunity to undertake a one-week work experience placement in a company of your choice. You will be responsible for arranging the placement, with support from family, friends and the school. Work experience will help you develop your employability skills and learn about the job market
- Have the opportunity to attend careers talks during the school year delivered by visiting speakers from businesses, universities etc. on a variety of topics
- Have the option to undertake the Morrisby Profile psychometric assessment to identify your abilities and aspirations, and possible career areas that might interest you.
- Attend a small group careers guidance interview with a Careers Adviser from CXK, to help you start thinking about your future plans and action points needed to achieve these.
- Have the opportunity to attend the school's annual University Fair in September.
- Have career related discussions in each of your school subjects to show you how the skills you gain in each subject is useful in developing your employability and which subjects may be useful for different careers. This may include presentations from external organisations
- Attend a careers fair in school so you can meet employers from a variety of businesses.
- Have the opportunity to speak to the school Careers Adviser if you have any questions about careers and education choices.

In Year 11 you will:

- Have careers lessons in PSHCE covering the following topics:
 - Awareness of all the Post-16 Choices available to you,
 - Making your application for Post-16 courses through the Kent Online area prospectus (Kent Choices 4u).
 - Familiarisation with careers and higher education software and websites available in school, for research into future career and study opportunities.
 - Focus on Higher Education opportunities (and the implication of Post-16 choices on these)
 - Job hunting and writing CVs
- Have an individual careers guidance meeting with the school Careers Adviser to discuss your plans for after Year 11
- Have the option of attending the MGS Post-16 Options evening to find out more about MGS 6th Form, and also visiting other schools/colleges to look at the courses they are offering.
- Receive a copy of the 'MGS Year 11 Careers Handbook', containing information on Post-16 Options, sources of information and advice and timescales for Post-16 applications.
- Have an individual interview with a member of the Senior Leadership Team, to discuss your choices of Post-16 subjects and courses.
- Have the opportunity to attend careers talks during the school year delivered by visiting speakers from businesses, universities etc. on a variety of topics
- Have the opportunity to attend the school's annual University Fair in September.
- Have career discussions in each of your school subjects to show you how the skills you gain in each subject is useful in developing your employability and which subjects may be useful for different careers. This may include presentations from external organisations
- Attend a careers fair in school so you can meet employers from a variety of businesses.

In the Sixth Form you will:

- Attend an individual meeting with the school Careers Adviser to discuss your Post-18 options and plans
- Have an opportunity to undertake a one-week work experience placement in a company of your choice. You will be responsible for arranging the placement, with support from family, friends and the school. Work experience will help you develop your employability skills and learn about the job market
- Attend a UCAS and PSHCE day in the summer term of Year 12, with sessions on higher education, gap years, apprenticeships, finance etc. plus a UCAS evening, with your parents.
- Receive a copy of the 'MGS Year 12 Higher Education Booklet' with information on higher education, gap years, student finance, studying abroad and alternative routes
- Have the opportunity to attend careers talks during the school year delivered by visiting speakers from businesses, universities etc. on a variety of topics
- Be guided through the UCAS application process and made an application through UCAS, if you intend to go to university.
- Receive help with job hunting, interview skills, CV writing etc. from the school Careers Adviser if you are applying for employment/apprenticeship opportunities.
- Receive specific, tailored support and advice if you are making Oxbridge, Medicine, Dentistry or Veterinary applications, regarding interviews, admissions tests etc.
- Have the opportunity to attend the school's annual University Fair in September, and individual university and college open days, subject taster days etc. throughout the year
- Have career related discussions in each of your school subjects to show you how the skills you gain in each subject is useful in developing your employability and which subjects may be useful for different careers. This may include presentations from external organisations
- Attend a careers fair in school so you can meet employers from a variety of businesses.
- Have the option to attend external, relevant careers events such as Apprenticeship Fairs etc.